

MINUTES

Meeting: DEVIZES AREA BOARD
Place: Devizes Sports Club, London Road, Devizes SN10 2DL
Date: 28 May 2012
Start Time: 6.30 pm
Finish Time: 8.30 pm

Please direct any enquiries on these minutes to:

Alexa Smith (Democratic Services Officer), on 01249 706610 or alexa.smith@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Laura Mayes (Chairman), Cllr Jeffrey Ody, Cllr Jane Burton (Vice Chairman), Cllr Nigel Carter, Cllr Richard Gamble, Cllr Lionel Grundy OBE and Cllr Liz Bryant

Wiltshire Council Officers

Richard Rogers (Community Area Manager) and Alexa Smith (Democratic Services Officer)

Town and Parish Councillors

Devizes Town - Peter Evans, Sue Evans, Simon Fisher (Deputy Town Clerk), Margaret Taylor and Ray Taylor
Cheverell Magna – Ann Lumb
Easterton – Sue Allen
Etchilhampton – Mervyn Woods
Potterne – Tony Molland
Roundway – Chris Callow, Jeanette Von Berg and Albert Wooldridge
Rowde – Peter Alfrey, Jackie Bawden and Rebekah Jeffries (Clerk)
Urchfont – Jim Batt and Peter Newell
West Lavington – Michael May

Partners

Wiltshire Police – Inspector Ron Peach
Wiltshire Police Authority – Cllr Chris Humphries

Devizes Community Area Partnership - Simon Jacobs, Doug Roseaman, Tony Sedgwick and Noel Woolrych
Gazette and Herald – Jill Crooks
Wiltshire Heritage Museum – David Dawson

Total in attendance: 73

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Appointment of Area Board Chairman</u></p> <p>Councillor Jane Burton sought nominations for the position of Chairman of the Devizes Area Board for the 2012/13 forthcoming year.</p> <p><u>Decision</u> Councillor Laura Mayes was elected Chairman of the Devizes Area Board for the 2012/13 forthcoming year.</p> <p><u>Councillor Mayes in the Chair</u></p>
2	<p><u>Appointment of Area Board Vice Chairman</u></p> <p>The Chairman sought nominations for the position of Vice-Chairman of the Devizes Area Board for the 2012/13 forthcoming year.</p> <p><u>Decision</u> Councillor Jane Burton was elected Vice-Chairman of the Devizes Area Board for the 2012/13 forthcoming year.</p>
3	<p><u>Appointments to Outside Bodies and Working Groups</u></p> <p>The appointments to outside bodies would be as below for 2012/13:</p> <p>Devizes Community Area Partnership – Councillor Mayes Devizes and District Association for the Disabled Executive Committee – Councillor Burton and Councillor Ody Devizes Development Partnership – Councillor Gamble.</p> <p>The appointments to the Community Area Transport Group (CATG) would be as below for 2012/13:</p> <p>Councillor Gamble (Chairman) Richard Rogers (Community Area Manager) Gareth Rogers (Highways Officer) Devizes Community Area Partnership representative Devizes Development Partnership representative Town Council representative Rural parish representative Supporting Officers when required</p> <p>The group is open to any Parish Council to request to attend to discuss an issue.</p> <p>The terms of reference for CATG were agreed, as included in the agenda pack.</p>

4	<p><u>Welcome and Chairman's Announcements</u></p> <p>The Chairman welcomed everyone to the meeting and thanked them for coming in the warm weather.</p> <p>Councillor Mayes hoped that everyone had been able to see the reel of photos that had been showing before the meeting from the May 1 Jubilee celebration event. She thanked all who had been involved in the excellent event and gave special thanks to David Dawson, David Buxton, Richard Rogers, Wadworth Brewery, Potterne Mummers and Devizes Regency Dancers and awarded them photo albums from the day. The meeting then enjoyed a short performance from the Potterne Mummers.</p> <p>Councillor Mayes drew attention to the Chairman's announcements included in the agenda pack. She was pleased to announce that thirty six grants had been awarded for Jubilee celebrations.</p> <p>Wiltshire Council was about to start actively promoting the warm and well loft and cavity wall scheme in the local area through door to door canvassing. The scheme can provide discounted (or in some cases free) insulation to residents in Wiltshire depending on the client's circumstances. Please visit www.warmandwell.co.uk for further information.</p> <p>Informal adult education in Wiltshire was under review, with the closure of Urchfont Manor College in the local area. Please see the Wiltshire Council website if you would like to input into the consultation taking place.</p> <p>Councillor Mayes asked for parishes to complete their rural facilities survey. This survey maps the services available to rural communities and has been carried out since 1976. She noted that since this time the survey showed a significant decline in a number of basic facilities, however a vast improvement in the public transport available.</p> <p>An update was provided about the 11 to 19 commissioning strategy, which had been spoken about at the area board before. Initiatives were in place to increase the use of volunteers, establish Youth Advisory Groups and generate income through subscriptions, fundraising and sponsorship.</p> <p>In 2012 £60,000 would be available to help local people improve countryside access in their area through the paths improvement grants scheme. If you have an idea for a scheme, please contact Michael Crook, Countryside Access Development Officer, on 01225 713349 or michael.crook@wiltshire.gov.uk. The closing date for applications was Friday 13 July 2012.</p> <p>Please contact Simon Fisher from Devizes Town Council if you would be interested in getting involved with neighbourhood plans.</p>
5	<p><u>Apologies for Absence</u></p>

	<p>Apologies were received from Mandy Bradley (Service Director), Mike Franklin (Wiltshire Fire and Rescue Service), Councillor Stuart Wheeler (Cabinet Member), Paula Winchcombe (Devizes Town Council) and the skateboarders involved in agenda item 11, who were at a memorial gathering.</p>
6	<p><u>Minutes</u></p> <p>The minutes of the meeting held on 26 March 2012 were approved and signed as a correct record.</p>
7	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
8	<p><u>Promoting and Celebrating the Olympics Locally</u></p> <p>Emily Young spoke about her role as Devizes Young Ambassador for the Olympics. Emily was one of four ambassadors at Devizes School. Her role was to promote the Olympics and this was being achieved by helping with the torch relay in Chippenham, visiting primary schools and teaching PE lessons and organising a torch relay for primary school children to take part in. Emily offered her services to the community and can be contacted via Richard Rogers, on 01380 734710 or richard.rogers@wiltshire.gov.uk.</p>
9	<p><u>End of Year Review</u></p> <p>As this meeting was effectively the annual general meeting, the Chairman gave a short review of Devizes Area Board over the last year. She thanked the area board members and Richard Rogers for all their hard work. The review covered the following main points:</p> <ul style="list-style-type: none"> • Performance – Devizes Area Board had the second highest attendance in the county • Issues – 128 issues had been raised on the online system since its launch in 2009 and over 90% of these had now been closed • Community Area Transport Group (CATG) – a traffic model had been agreed and was being used to create the Devizes Transport Strategy • Priorities identified from last year were being successfully addressed – such as the skatepark and bmx project • Partner working – the area board was working more closely with Devizes Community Area Partnership (DCAP) and supporting Parish Councils, especially through the Parish Forum • Projects – for example the ‘You Decide’ youth meeting • Pounds – supporting new work through funding, such as the £50,000 grants awarded to 17 projects in the community • Plans for the coming year – in closing Councillor Mayes emphasised that the area board was only as successful as the communities involved. The Diamond Jubilee had demonstrated the way the area board and the community could work together. Please get in touch if you have any ideas on

	<p>how the area board could keep improving.</p>
10	<p><u>Asset Transfer - Roundway Allotments</u></p> <p>The area board was asked to decide whether it agreed for land currently owned by Wiltshire Council to be transferred to Roundway Parish Council. Mr Wooldridge explained there was a long waiting list for allotments in Roundway. Allotments would help people to produce inexpensive food, encourage people to exercise and bring the community together.</p> <p><u>Decision</u> The Devizes Area Board approved the Community Asset Transfer of land currently owned by Wiltshire Council to Roundway Parish Council, subject to Roundway Parish Council underwriting the surrender terms and confirmation on whether planning permission would be required.</p>
11	<p><u>Skatepark and BMX Working Group</u></p> <p>The Chairman explained the background to the skatepark and BMX working group. Since the skate park was required to be removed from Hillworth Park in Devizes nine years ago, there had been a desire to find a permanent replacement skate park site.</p> <p>In August 2011, the skate park working group was reformed with a remit of assessing all potential locations and reporting back to the area board. The group had carefully considered 14 possible sites and Green Lane had been the group's preferred option.</p> <p>The Chairman of the relevant parish had been consulted and was supportive of the project as was the Town Council who owned the land, providing the site was well managed. To help with this, young people would be involved in the design of the park and fundraising for it.</p> <p><u>Decision</u> The area board agreed to take forward the proposal to construct a skate park at Green Lane.</p> <p><u>Decision</u> The area board agreed to take forward the proposal to construct a BMX facility at Green Lane.</p>
12	<p><u>Community Campus Proposal</u></p> <p>Lucy Murray Brown, Head of Campus and Operational Delivery, gave a presentation about the development of a community campus proposal for Devizes Community Area.</p> <p>The presentation included the following:</p> <ul style="list-style-type: none"> • Background to the proposal – a campus is a building, or buildings, in a

	<p>Community Area that will provide improved services fit for a specific community</p> <ul style="list-style-type: none"> • Developing a campus proposal for Devizes and an indicative sequence of events • Preliminary management project – testing the principles of community led management of local services • The role of the Shadow Community Operations Board (SCOB) and representation on the Board. <p>Lucy then answered questions and took comments from the floor. Anyone who thought of questions at a later stage was invited to leave them on paper provided at the meeting.</p> <p>Points raised included the following:</p> <ul style="list-style-type: none"> • The proposal was dynamic and organic – your input was extremely important in determining what the community received • The amount of funding available would depend on the business case put forward to Cabinet • Funding was from a number of sources, primarily the Wiltshire Council Capital Programme • The transformation team were looking to engage with health services where possible • In the meantime the Browfort site had been allocated for extra care housing • There was a voluntary sector representative on each of the existing SCOBs in the county • A space was set aside on the SCOB for anyone from the community to get involved (this could be a business representative) • The SCOB would be able to set up sub groups, such as a group to look into rural issues, and these could involve further Town and Parish Council members • If you would be interested in taking part in the SCOB, an expression of interest form is available on the Wiltshire Council website or please contact Richard Rogers, on 01380 734710 or richard.rogers@wiltshire.gov.uk. Forms must be completed no later than 23 July 2012. <p><u>Decision</u> Devizes Area Board would move forward the community campus proposal by setting up a Shadow Community Operations board.</p>
13	<p><u>Partner Updates</u></p> <p>a. The written update from Wiltshire Police was noted. Inspector Peach then answered questions from the floor. Foot patrols were taking place in the community area and he was pleased to confirm two more PCSOs would be operational from July. Individual PCSOs could be contacted directly through the Wiltshire Police website.</p> <p>b. The written update from Wiltshire Fire and Rescue Service was noted.</p>

	<p>c. The written update from NHS Wiltshire was noted.</p> <p>d. The written update from Devizes Community Area Partnership was noted. Tony Sedgwick expressed concern over the appeal regarding the rejected planning application for the Quakers Walk Care Village. A show of hands showed the room was strongly minded against the application and the area board noted this concern.</p> <p>e. Councillor Gamble stated his appreciation for Devizes Passenger work on the bus maps in the Market Place. He provided a warning about road closures on the A342 between Rowde and Edith's Marsh and on the A360 at West Lavington and Littleton Panell. Since the last meeting, the new bus stop on Estcourt Street had been fully commissioned and the old one removed and new road markings had been put on London Road for northbound traffic. Gates to Worton were still awaited. With regards to current projects, work on cycle routes was progressing, as was designating Quakers Walk as a bridle way so that it may be incorporated into the cycle network. Matters to be considered at the next area board meeting were related to the Air Quality Management Zone and proposals in the Core Strategy.</p> <p>f. The written update from the Town and Parish Councils was noted.</p>
14	<p><u>Area Board Funding</u></p> <p>Councillors were asked to consider the Community Area Grants report and make recommendations on the applications received.</p> <p><u>Decision</u> Devizes Community Area Partnership was awarded £2,098 for signage in Devizes.</p> <p><u>Reason</u> <i>The application met the 2012/13 grant criteria apart from that it did not directly provide match funding. However a considerable amount of volunteer time had been put into this project which more than matched the award being sought.</i></p> <p><u>Decision</u> Kennet Furniture Project was awarded £4,500 to employ a volunteer manager.</p> <p><u>Reason</u> <i>The application met the 2012/13 grant criteria and the application would help increase volunteering and employment.</i></p> <p><u>Decision</u></p>

	<p>Devizes Carnival was awarded £4,000 to expand a community outreach project.</p> <p><u>Reason</u> <i>The application was for a well liked and supported event that the area board wished to be associated with. However the applicant should not see the area board as a continuous source of funding for this work as it contravened Council guidance.</i></p> <p><u>Decision</u> Devizes Rugby Football Club was awarded £4,700 to purchase additional flood lights.</p> <p><u>Reason</u> <i>The application met the 2012/13 grant criteria and the application added to the cultural and leisure activities of the area as well as improving people's health.</i></p> <p><u>Decision</u> Old School Day Centre was awarded £874 to purchase equipment.</p> <p><u>Reason</u> <i>The application met the 2012/13 grant criteria and would support older people to play a fuller and more active part in the community.</i></p> <p><u>Decision</u> The Sustainable Development Network was awarded £456 to run an energy fair in Devizes.</p> <p><u>Reason</u> <i>The application met the 2012/13 grant criteria and was a single event so future funding was not required.</i></p>
15	<p><u>Close.</u></p> <p>The Chairman thanked those who were able to attend the meeting. The next area board meeting would take place on Monday 23 July 2012 at 6.30 pm, with refreshments available from 6.00 pm, at Bromham Social Centre.</p>